



Czech NGO NESEHNUTÍ announces call for submitting applications for micro-grants in program

## Support of Civil Society Development in Caucasus 2011

Program is financed by Ministry of Foreign Affairs of the Czech Republic.  
Georgian partner of the project is organization Post Factum.

### Objective of the program

The aim of the program is to support development of civil society in Georgia. The support will be implemented by micro-grant tender and will be provided to Georgian NGOs, independent media and non-formal groups.

### Support will be granted especially to projects aimed to:

- involving the public into civic life
- strengthening democratic principles in the region
- media coverage of actual local topics
- strengthening independent media
- protecting human rights
- protecting environment
- development of social services
- strengthening community
- development of multicultural society
- advocacy and watchdog activities

Besides support of the projects, an internship in Czech Republic for one representative of the recipient is undividable part of the tender. Applicant for the internship can be a person responsible for the project or a member of project team.

### Examples of supported projects:

- *Festival aimed to promote and support human rights.* Several days long action contains workshops, seminars, exhibitions, screenings of documentary films, literary evenings etc.
- *Thematic magazine aimed to protection of the environment.* Project includes three issues of the magazine, that contain local cases and also their global context, interviews with interesting people, information on activities aimed to protect the environment in the region and also possibilities of joining it.
- *Watchdog activities.* Watching application of public policies and legal regulations, developing a pressure to enhance operation of public institutions, activities leading to law enforcement, consultancy, activating citizens (target initiatives, local initiatives), description of system problems and proposals of its solution including enforcement of this solution. For example: watching decisions of local politicians in your city, publishing cases when local



politicians didn't follow public interest or when acted non-transparent or violated citizen rights. It can be connected with enforcement of victims' rights or a public campaign.

- *Public campaign.* Activating public to get involved in solving actual local problem, e.g. local intention endangering the environment.

- *Community project.* Involving local residents (general public, children, youth) in implementation of a project with benefit for further life of the community and strengthening responsibility of the residents for their surroundings.

Examples above are definitely not complete specification of possible projects. Different project are capable to succeed in micro-grant tender. It is not advisable to suit your intended project to examples stated above.

### **Schedule of the tender and implementation of the projects**

- attendance of applicant's representative on a workshop organized by NESEHNUTÍ in Tbilisi (13 - 15 May 2011)
- deadline for applying projects: 15 June 2011
- evaluation and selection of the projects to be supported: 16 – 30 June 2011
- start of the realization of micro-projects: 1 July 2011
- monitoring visit of the project: any time between 1 July and 15 November 2011
- interim report on realization of the project: concerning interval from 1 July till 15 September 2011, handed over and presented during internship in Czech Republic
- attendance of applicant's representative on the internship in Czech Republic: approximately 8 – 17 October 2011
- projects have to be finished up to 15 November 2011
- handing final report and statement of account: 1 December 2011

### **Information for applicants, conditions of applying projects:**

- project is to be realized in a term from 1 July to 15 November 2011
- maximum amount of requested funds is 1200 EUR
- it is possible to request up to 100% justifiable expenses
- applicant's representative attends workshop organized by NESEHNUTÍ in Tbilisi (13 - 15 May 2011); micro-grant tender will be introduced there and there will be a possibility to consult project intentions
- project will be sent by e-mail to [tbilisi@nesehnuti.cz](mailto:tbilisi@nesehnuti.cz) no longer than 15 June 2011 (including this date)
- project adheres structure of description and includes an application (of a person responsible for the project or a member of the project team) to an internship in Czech Republic
- project and application to the internship are written in English or Russian language
- applicant's representative applying for the internship in Czech Republic is able to communicate in English or Russian language
- project can include background papers in English or Russian language considered as relevant (e.g. information on previous activities of the organization)



- during all the time between announcement of this call and deadline for applying projects, it is possible to consult the projects with NESEHNUTÍ or local partner organization; in case of consultations with NESEHNUTÍ, these will be given in English or Russian language
- contact for consultations of applications and project intentions: [pavel.rumbur@nesehnuti.cz](mailto:pavel.rumbur@nesehnuti.cz)

**Notice:** During evaluation of the applications (16 – 30 June), the applicant can be asked to complete, precise or add given information and background papers. There will be term of three days to fill in.

**Recipients of the support:**

- Georgian NGOs
- Georgian independent media
- Georgian non-formal and local groups and civil initiatives

**Information for recipients, conditions for realization of the project:**

- the projects will be realized between 1 July and 15 November 2011
- during realization of the project, NESEHNUTÍ will perform one monitoring visit at the recipient
- implementer of the project is obliged to inform NESEHNUTÍ about realization of the project by interim and final reports
- interim report will concern realization of the project during interval from 1 July till 15 September 2011, will be written in English or Russian language and will be sent to NESEHNUTÍ up to 30 September 2011; personally will be handed over during internship of recipient's representative in Czech Republic; it will be also sent to Georgian partner by e-mail up to 30 September 2011
- final report will concern realization of the project during interval from 1 July till 15 November 2011, will be written in English or Russian language and will be sent electronically to NESEHNUTÍ and its Georgian partner up to 1 December 2011; final report will contain statement of account concerning funds obtained in terms of micro-grant tender; statement of account will be submitted in GEL due to exchange rate valid in a day of transferring the funds to the recipient; it is not necessary to send paper copies of accounting documents, but recipient is obligated to save these documents for a case of control on the part of the provider; these documents can be also asked to submit after finishing the project; attachments that are not available electronically (e.g. materials issued within the project) will be sent by post to the grant provider and in a copy to local partner organization
- realization of the project can be consulted and advised during monitoring visit, during internship and also continuously in English or Russian language at [pavel.rumbur@nesehnuti.cz](mailto:pavel.rumbur@nesehnuti.cz)

Interim and final reports are also to be sent to this address.

**Rules of publicity:**

On materials issued during the project or actions realized in terms of the project, it is necessary to feature logo of NESEHNUTÍ (provider of the grant), logo of the Transition Program of Ministry of Foreign Affairs of the Czech Republic and logo of local partner of the project (see header of this document).



**Further information:**

- at present times, provider of micro-grants is solving possibilities of further continuity of the program in 2012; in such case, successful implementers of the projects can be asked about an offer of further cooperation